

FMCM Mansfield

Assistant Director Missions - Global

Job Description

Full-time, exempt

The Assistant Director Missions - Global, explores and develops international and national mission partnerships along with implementing and maintaining our Disaster Response ministries for First Methodist Church Mansfield, primarily seeking organizations using faith-based empowerment and asset-based community development strategies for sustainable community-driven development as well as transformation for individuals.

- Maintain ongoing communication and relationships with leadership of partner ministries.
- Oversee the planning and implementation of all mission trips.
- Recruit and develop leaders and involve the church family and staff in all levels of Missions work.
- Gather/share individual and organizational stories of need, hope and transformation associated with our international and national mission partners through social media, blog, website, mission e-news, videos and other avenues of communication in collaboration with the Communications Department to engage growing disciples, direct entry level participation from volunteers, and encourage generosity.
- Identify immediate critical needs associated with our international and national mission partners and then help create a response plan with the Director of Missions for church-wide engagement.
- Assure appropriate training, development and support for Missions volunteers and staff
- Provide accurate metrics reports for Missions
- Maintain budget pertaining to this area of Missions
- Seek out opportunities to provide teaching for our groups and other organizations on the spiritual significance of mission and the unique stories of our Mission Partners.
- Engage in activities that help to further the development of our ministry partners' vision and goals.
- Develop, train and organize a response to local, conference and/or regional disasters. This would include working with appropriate agencies.
- Lead and/or support mission experiences in partnership with other departments to incorporate missions into their programs along with helping to plan and execute mission experiences. Example: United Mission Week, Capstone trip, VBC mission focus.
- Some travel will be necessary, both international and domestic.

Work Experience Preferred:

Experience in a diverse range of work/service that involves compassion and justice ministries. Experience in relationship building and networking of people and organizations. Worked in non-profit agencies, including churches. Worked in a supervisory role and dealt in volunteer management.

Qualifications:

A strong understanding of Wesleyan Theology and approach to missions.

Bachelor's degree preferred.

Ability to work and learn computer programs along with social media platforms.

Strong organizational, time management and problem-solving skills.

Confidence in speaking to large groups about topics pertaining to Missions.

Have a US Passport that is current and in good standing.